

KENTON COUNTY PLANNING COMMISSION
REGULAR MEETING
Minutes

Mr. Darpel, Chair, called the meeting to order at 6:15 PM on Thursday, October 6, 2011, and opened the proceedings with the Pledge of Allegiance and an invocation by Ms. Brown. The meeting was held in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members (for this meeting as well as those during the year to date) was as follows.

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|---------------------|-----------------|------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--|
| Member | Jurisdiction | J a n | F e b | M a r | A p r | M a y | J u n | J u l | A u g | S e p | O c t | N o v | D e c | |
| Mark Barnett | Taylor Mill | X | X | | X | X | X | | | | | | | |
| Ms. Brown | Erlanger | X | X | X | | X | | | X | X | X | | | |
| Barbara Carlin | Kenton Co | X | X | X | | X | X | | X | X | X | | | |
| Barry Coates | Covington | X | X | X | X | X | X | | X | X | | | | |
| James Cook | Kenton Co | X | X | X | X | X | | | X | | | | | |
| Ron Cook | Elsmere | | | X | X | X | | | | | | | | |
| Paul Darpel, Chair | Edgewood | X | X | X | X | X | X | | X | X | X | | | |
| Chuck Eilerman | Covington | X | X | X | X | X | X | | X | X | | | | |
| Tom France, V.Chair | Ludlow | X | | X | X | X | X | | X | X | X | | | |
| David Hilgefurd | Villa Hills | X | | X | | X | | | X | X | X | | | |
| Lynne Hood | Crestview Hills | X | X | X | X | * | | | X | X | X | | | |
| Marc Hult | Covington | X | X | X | X | X | X | | | | X | | | |
| Mark Hushebeck | Lakeside Park | X | X | X | | X | | | X | X | X | | | |
| Dan Ruh, Treasurer | Fort Wright | X | X | X | X | | X | | X | X | | | | |
| Mark Rogge | Crescent Spgs | X | X | X | | X | X | | X | X | X | | | |
| Shad Sletto | Fort Mitchell | X | X | X | | X | X | | X | X | X | | | |
| Maura Snyder | Independence | X | X | X | X | X | X | | X | X | | | | |
| Joe Tewes | Bromley | X | X | X | X | X | X | | | X | X | | | |
| Melissa Worstell | Park Hills | | X | X | X | X | X | | X | X | X | | | |

“X” denotes attendance at the regular meeting and “x” denotes attendance at the continuation

meeting.

“*” denotes arrival after roll call was taken.

Also present were Matt Smith, Legal Counsel, and the following NKAPC staff: Mr. Keith Logsdon, Deputy Director for Long Range Planning , and Mr. Scott Hiles, Deputy Director for Infrastructure Engineering.

AGENDA:

Mr. Tewes made the motion to approve. Ms. Hood seconded the motion. All in favor by acclamation. None opposed.

APPROVAL OF THE MINUTES:

Ms. Brown made the motion to approve. Ms. Worstell seconded the motion. A roll call vote on the matter found Ms. Brown, Ms. Worstell, Ms. Carlin, Mr. France, Mr. Hilgeford, Ms. Hood, Mr. Hushebeck, Mr. Rogge, Mr. Sletto and Mr. Darpel in favor. Mr. Hult and Mr. Tewes abstained. The motion carried.

RECEIPTS AND EXPENDITURES:

There were no questions or comments with regard to the financial statement. Mr. Rogge made the motion to accept with Mr. Hult seconding the motion. All in favor by acclamation. None opposed.

ACTIONS SINCE LAST MEETING:

The memorandum regarding the actions taken by Staff over the past month was distributed for informational purposes only. There were no questions or comments.

RECENT ACTIONS BY LEGISLATIVE BODIES:

No action required.

PUBLIC HEARINGS:

Mr. Darpel stated that he received a request to table issue W-509. He then read the request to table into the record. He noted the request was to table the matter indefinitely. Mr. France made the motion to table the matter for a period not to exceed six months. Mr. Hult seconded the motion. A roll call vote on the matter found Mr. France, Mr. Hult, Ms. Brown, Ms. Carlin, Mr. Hilgeford, Ms. Hood, Mr. Hushebeck, Mr. Rogge, Mr. Sletto, Ms. Worstell, Mr. Tewes and Mr. Darpel in favor. The motion carried.

Mr. Darpel then stated a request to table had been received with regard to issue W-716. He then read the letter into the record. Mr. Darpel stated the request was to table the matter until the November 3rd meeting. Mr. Rogge then made the motion to table the matter for a period of up to six months with a condition that the matter be put on the November 3rd agenda. Mr. Rogge made the motion to table. Ms. Hood seconded the motion. A roll call vote on the matter found Mr. Rogge, Ms. Hood, Ms. Brown, Ms. Carlin, Mr. France, Mr. Hilgeford, Mr. Hult, Mr. Hushebeck, Mr. Sletto, Ms. Worstell, Mr. Tewes and Mr. Darpel in favor. The motion carried.

Unfinished Business: None.

Reports from Committees:

By-Laws – Nothing to report. No meeting held.

Direction 2030 Task Force – Mr. Keith Logsdon addressed the Commission and gave a brief presentation on the task force. He noted there was one meeting held last month and there will be one coming up next week. He then went through Phase I and the Goals and Objectives of the plan. He stated it has been forty years since this has been looked at. He noted the meeting schedule would be as follows: 10/26 from 5:30-7:30, 11/17 from 6:30-8:30, 11/29 from 5:30-7:30 and on 12/6 from 6:30-8:30. He then commented on the Facilitator Training to be held on 10/19 from 3:00-4:00 and session two to be held from 6:30-7:30. He stated they would like to have eight Commissioners to volunteer for two meetings each. He also stated they are asking other agencies to volunteer to help with the process. He also noted he would like all Commissioners to commit to attending at least two meetings. He stated in order to discuss the plan you need to know the plan in order to be effective. He noted participation is vital. He noted that of the two training sessions you only need to attend one. He further stated the training sessions would only last an hour. He stated an email would be sent out asking for volunteers for the event. He stated for those Commissioners who wanted to volunteer and sign up this evening he would take their name after the meeting. Mr. Darpel then commented that there has been a lot going on the past few months and unfortunately everything is hitting at the same time. He stated it's important for the Commissioners to visit the cities they represent and get to know them so if there are things they want to do down the road with regard to the comprehensive plan, they know who to contact. He stated by the end of this year hopefully the subdivision regulations will be ready if not the early part of 2012. He stated a little extra effort would be appreciated given the amount that is going on because it is important and fundamental to what the Commission does. He stated it's worth the time to hit some of these meetings. He stated we don't want the respective cities to miss out so let's make sure they get the opportunity to be heard. Mr. Logsdon stated he really appreciates the Commissioner's interest and that it's going to be a fun and interesting project. Mr. Darpel stated it would be helpful to have a brief blurb put together with bullet points so everyone is on the same page when attending one of the meetings. Mr. Darpel stated if there were any additional questions you could email Keith.

Executive – Mr. Darpel stated there was no official meeting held for the past month. He stated hopefully everyone is aware the ballot initiative will not be placed on the ballot for November. Mr. Darpel additionally noted with regard to the comprehensive plan it needs to be amended and looked at and basically adopted by the end of the year. He then distributed a resolution to be read by the Commissioners with regard to the adoption of the comprehensive plan. He noted they want to hold a public hearing on November 3 to hear comments from the public concerning the intent to readopt the plan. He stated they want to do this so it's clear of what they are doing. He then requested a motion to approve the resolution to place it on the agenda for the next meeting. Mr. Hult then made the motion to adopt the resolution Ms. Hood seconded the motion. A roll call vote on the matter found Mr. Hult, Ms. Hood, Ms. Brown, Ms. Carlin, Mr. Eilerman, Mr. Hushebeck, Mr. Rogge, Mr. Sletto, Ms. Worstell, Mr. Tewes and Mr. Darpel in favor. The motion carried.

2020 Sourcebook (model zoning ordinance) – Nothing to report. No meeting held.

Subdivision Regulations – Mr. Darpel stated they met and they are in the process of distributing a summary of what is in the subdivision regulations. Mr. Darpel stated this will be sent out by Staff. He noted they will have one more meeting to finalize the issues as best they can and then third party meetings will begin to be held. He further stated he would really appreciate it if the Commissioners could come and listen. He stated he would like everybody to be educated and we owe it to the people we are out there working for. The next meeting is going to be next Thursday 10/13 at 5:30 in the meeting chambers. Mr. Hiles stated they expect at the October's Mayor's Group meeting a recommendation will be made back to the Commission.

Report from legal counsel – Mr. Smith noted there was nothing to report.

Announcements from Staff – Nothing to report.

Correspondence: None.

New Business: - None.

Public Comments: None.

There being nothing further to come before the commission, Ms. Worstell made the motion to adjourn. Mr. Hilgefurd seconded the motion. All in favor. None opposed. The meeting then adjourned at 7:05 p.m.

APPROVED:

Chair

Date