

“X” denotes attendance at the regular meeting and “x” denotes attendance at the continuation meeting.

“*” denotes arrival after roll call was taken.

Also present were Matt Smith, Legal Counsel, and the following NKAPC staff: Martin Scribner, AICP, Deputy Director for Current Planning, and Mr. Videkovich, AICP, Principal Planner.

Mr. Darpel introduced Joe Pannunzio who was appointed to represent Elsmere and Mr. Porter who will be representing the City of Taylor Mill. He welcomed the new members and stated the Commission is glad to have them here.

AGENDA:

Ms. Snyder made the motion to approve. Mr. France seconded the motion. All in favor by acclamation. The motion carried.

APPROVAL OF THE MINUTES:

Ms. Snyder made a motion to accept the minutes. Ms. Brown seconded. A roll call vote on the matter found Ms. Snyder, Ms. Brown, Ms. Carlin, Mr. Cook, Mr. France, Mr. Hilgefurd, Ms. Hood, Mr. Hult, Mr. Rogge, Mr. Ruh, Mr. Sletto, Mr. Tewes and Mr. Darpel in favor. Mr. Coates, Mr. Pannunzio and Mr. Porter abstained. The motion carried.

RECEIPTS AND EXPENDITURES:

There were no questions or comments with regard to the financial statement. Mr. France made the motion to approve. Ms. Snyder seconded the motion. All in favor my acclamation. The motion carried.

ACTIONS SINCE LAST MEETING:

The memorandum regarding the actions taken by Staff over the past month was distributed for informational purposes only. There were no questions or comments.

RECENT ACTIONS BY LEGISLATIVE BODIES:

No action required.

PUBLIC HEARINGS:

2060R

APPLICANT: City of Fort Wright per Gary Huff, City Administrator

REQUEST: a proposed text amendment to the Fort Wright Zoning Ordinance adding Business or Professional Colleges to the list of permitted uses within the PO-1 (Professional Office Building) Zone

Staff presentation and Staff recommendations by Mr. Martin Scribner.

NKAPC STAFF RECOMMENDATIONS:

Favorable recommendation of the proposed text amendment to the Fort Wright Zoning Ordinance adding business or professional colleges to the list of permitted uses within the PO-1

(Professional Office Building – One) Zone.

Mr. Gary Huff addressed the Commission in favor of the issue. He stated they agree with Staff recommendations and will be happy to answer any questions.

The public hearing was then recessed for discussion. There being none, the public hearing was then closed. Mr. Darpel then asked for a motion on the issue. Mr. Tewes made the motion to approve 2060R based on Staff's report. Mr. Sletto seconded the motion. A roll call vote on the matter found Mr. Tewes, Mr. Sletto, Ms. Brown, Ms. Carlin, Mr. Coates, Mr. Cook, Mr. Eilerman, Mr. France, Mr. Hilgefurd, Ms. Hood, Mr. Pannunzio, Mr. Porter, Mr. Rogge, Mr. Ruh, Ms. Snyder and Mr. Darpel in favor. The motion carried unanimously.

Unfinished Business: None.

Reports from Committees:

By-Laws – Nothing to report. No meeting held.

Direction 2030 (comprehensive plan) – Mr. Logsdon addressed the Commission and stated the first round of public input meetings has been completed. He thanked the Commissioners who had attended and helped out at these meetings. He stated they are still evaluating a lot of the input and there will be more on that in the days to come. He stated they have scheduled regular meetings now with the task force and they will be meeting to discuss and brainstorm ideas. He stated the task force will be meeting the third Wednesday of every month at 6:15. He further noted they invite any commissioners to attend these meetings if they like. He further noted a consultant has been hired to assist with marketplace assessment. He stated he thinks we're all going to benefit from this once it gets going. Mr. Logsdon additionally stated once all the information gathered is compiled they will be putting together the second round. Mr. Darpel stated he really appreciated those commissioners that attended these meetings.

Executive – Mr. Darpel stated they have not met.

Nomination Committee – Ms. Snyder stated everything is as has been as far as the election of officer positions. For the new members of the Commission she stated if they would like to run for any of the positions they can do so. She stated if not there will be the election of officers later in the meeting.

Subdivision Regulations – Mr. Cook stated they have a meeting scheduled for the 12th with the HBA. He stated if anyone is interested this would be a good meeting to attend. Mr. Cook stated they may have another meeting on the 26th.

2020 Sourcebook (model zoning ordinance) – Nothing to report. No meeting held.

Report from Legal Counsel – Mr. Smith noted there was nothing to report.

Announcements from Staff – Mr. Scribner stated he wanted to remind everyone there are two opportunities for continuing education credit. He stated one will be held on the 18th at 4 p.m.

and the 19th at 6:00 for those interested. He noted there will be another on January 11th that is a rescheduled webinar. He further noted for the new members one of the responsibilities of the Commission is to decide what counts toward the continuing education credit. Mr. Scribner then stated he has received five requests for continuing education credits. He then referenced a handout for the Commissioners to use in calculating their continuing education hours. Mr. Scribner then noted the four continuing education requests for credit towards the required time. He stated he is recommending approval for the four specified from 3/10/11, 8/31/11, 9/22/11 and 12/2/11. Mr. Hilgefurd then made the motion to approve. Mr. Hult seconded the motion. All in favor by acclamation. The motion carried.

Correspondence: None. Mr. Darpel did note the Commission expresses their condolences for

New Business: - Ms. Snyder stated unless anyone wants to nominate another person, the officers would remain as they are. Mr. Ruh, Mr. France and Mr. Darpel then accepted the nominations. Mr. Darpel then asked for a motion to approve the nominations for the upcoming year. Mr. Rogge made the motion to approve. Mr. Hult seconded the motion. A roll call vote on the motion found Mr. Rogge, Mr. Hult, Ms Brown, Ms. Carlin, Mr. Coates, Mr. Eilerman, Mr. France, Mr. Hilgefurd, Ms. Hood, Mr. Ruh, Mr. Sletto, Ms. Snyder, Mr. Tewes and Mr. Darpel in favor. The motion carried.

Public Comments: None.

There being nothing further to come before the commission, Mr. Sletto made the motion to adjourn. Mr. Hilgefurd seconded the motion. None opposed. The meeting then adjourned at 6:55 p.m.

APPROVED:

Chair

Date