

**KENTON COUNTY PLANNING COMMISSION
REGULAR MEETING
Minutes**

Mr. Paul Darpel, Chair, called the meeting to order at 6:15 p.m. on Thursday, December 3, 2015, and opened the proceedings with the Pledge of Allegiance and invocation by Mr. Hult. The meeting was held in the Commission Chambers of the PDS Building in Fort Mitchell. Attendance of members (for this meeting as well as those during the year to date) was as follows.

Commission Member	Jurisdiction	J a n	F e b	M a r	A p r	M a y	J u n	J u l	A u g	S e p	O c t	N o v	D e c
Diane Brown	Erlanger	X	X	X	X	X	X	X	X		X	X	X
Doug Neuspickle	Ryland Hts.		X	X	X		X	X	X			X	X
Barry Coates	Covington	X	X	X	X		X		X	X	X		X
Gailen Bridges	Kenton Co	X	X	X	X	X	X	X	X	X	X	X	X
Paul Darpel, Chair	Edgewood	X	X	X		X	X	X	X	X	X	X	X
Tom France	Ludlow		X	X	X	X	X	X	X	X	X	X	X
Joe Gray	Covington		X	X	X		X	X	X	X	X	X	X
David Hilgeford	Villa Hills		X	X	X	X	X		X			X	X
Lynne Hood	Crestview Hills		X	X		X	X	X	*	X	X		X
Marc Hult, V. Chair	Covington	X	X	X	X	X	X			X	X	X	X
Keith Logsdon	Lakeside Park	X	X	X	X				X	X	X	X	X
Joe Pannunzio	Elsmere	X	X		X	X	X	X	X	X	X	X	X
Stan Porter	Taylor Mill	X	X	X	X	X	X	X		X	X		
Greg Sketch	Crescent Spgs								X	X	X	X	X
Paula Rust	Kenton Cty	X	X		X	X		X	X	X	X	X	X
Jack Toebben	Fort Wright		X	X		X	X	X	X	X	X	X	X
Jeff Bethell	Fort Mitchell	X	X	X	X	X		X	X	X	X	X	X
Maura Snyder	Independence	X	X	X			X	X	X	X	*	X	X
Joe Tewes	Bromley	X	X		X		X		X	X	X	X	X
Phil Ryan	Park Hills		X	X	X	X	X	X	X		X	X	X

"X" denotes attendance at the regular meeting and "x" denotes attendance at the continuation meeting. "*" denotes arrival after roll call was taken.

Also present were Matt Smith, Legal Counsel, and the following PDS staff: Mr. Andy Videkovich, Ms. Emi Randall and Mr. James Fausz.

AGENDA

Mr. Darpel noted on item 17 states it will be appointing a nominating committee and that was actually done at the last meeting. He stated tonight the nominations would be announced and the voting would take place in January. He also noted with regard to item 15 several requests were received to table this issue. He stated he would like to move that up on the agenda to just before item #9. He then asked for a motion to approve the agenda with the requested changes. Ms. Snyder made the motion to approve the agenda as submitted. Mr. Sketch seconded the motion. A roll call vote on the matter found Ms. Snyder, Mr. Sketch, Mr. Bethell, Mr. Bridges, Ms. Brown, Mr. Coates, Mr. Gray, Mr. France, Mr. Hilgefard, Ms. Hood, Mr. Hult, Mr. Logsdon, Mr. Neuspickle, Mr. Toebben, Mr. Ryan, Mr. Tewes and Mr. Darpel in favor. The motion carried unanimously.

APPROVAL OF THE MINUTES:

Mr. Darpel asked for any questions or comments with regard to the minutes for November. Ms. Brown noted on page three the last full paragraph where it references Mr. Tim Williams. She noted on page five he is identified as the City Administrator for the City of Crestview Hills and stated she thinks we just need to add and identify who he is to page three. There being no other comments, Ms. Brown made the motion to approve the minutes as amended. Ms. Snyder seconded the motion. A roll call vote on the matter found Ms. Brown, Ms. Snyder, Mr. Bethell, Mr. Bridges, Mr. Gray, Mr. France, Mr. Hilgefard, Mr. Hult, Mr. Logsdon, Mr. Neuspickle, Mr. Sketch, Mr. Toebben, Mr. Ryan, Mr. Tewes and Mr. Darpel in favor. Mr. Coates and Ms. Hood, abstained. The motion carried.

RECEIPTS AND EXPENDITURES:

Mr. Darpel stated the receipts and expenditures were distributed. Mr. Darpel commented about PDS staff services and he noted we might just want to keep our eye on that. He also commented about the infrastructure but stated he didn't have a problem with that... There being no other comments, he asked for a motion to accept the report. Ms. Snyder then made the motion to accept the report. Ms. Brown seconded. All in favor by acclamation.

ACTIONS SINCE LAST MEETING:

The memorandum regarding the actions taken by Staff over the past month was distributed for informational purposes only.

RECENT ACTIONS BY LEGISLATIVE BODIES:

Mr. Darpel stated the three legislative items that were approved the past month were in front of the Commissioners. No action was required.

Mr. Darpel commented about issue 15 that was moved on the agenda from New Business. He stated they received numerous emails asking that this item be tabled for a period of sixty days to take action on this issue. He then asked for a motion to table the issue until the February meeting to discuss and review it further. Mr. Hult commented that this is a process that started last December. He commented that part of this is to try to bring some uniformity to mimic what Campbell County and Boone County have. He stated Staff has calculated what the deficit has been and commented there are some fiscal consequences... He stated he would move to table the vote on Article 18 of the bylaws until February. Mr. Ryan seconded the motion. A roll call

vote on the issue found Mr. Hult, Mr. Ryan, Mr. Bethell, Mr. Bridges, Ms. Brown, Mr. Coates, Mr. Gray, Mr. France, Mr. Hilgefurd, Ms. Hood, Mr. Logsdon, Mr. Neuspickle, Mr. Sketch, Mr. Toebben, Ms. Snyder, Mr. Tewes and Mr. Darpel in favor. The motion carried unanimously. Mr. Darpel stated in the meantime Mr. Hult would put together a meeting between the Home Builders Association and the Mayors group.

PUBLIC HEARINGS:

FILE: PC15119-0002

APPLICANT: City of Independence per Chris Moriconi, City Administrator

REQUEST: a proposed text amendment to the Independence Zoning Ordinance adding a definition for automotive Parts and Accessories Stores, and adding Automotive Parts and Accessories Stores to the list of permitted uses within the NC (Neighborhood Commercial) Zone.

Staff presentation and Staff recommendation by Mr. Alex Koppelman.

PDS STAFF RECOMMENDATION:

Favorable recommendation of the proposed text amendment to the Independence Zoning Ordinance adding a definition for Automotive Parts and Accessories Stores, and adding Automotive Parts and Accessories Stores to the list of permitted uses within the NC (Neighborhood Commercial) Zone.

No one registered to speak for or against the issue. Mr. Darpel commented he has a letter he received from the city that he read into the record in support of the issue. He then marked the letter as an exhibit to the minutes to be made a part of the record on the issue. Mr. Darpel then recessed the public hearing for discussion amongst the Commissioners. He then reconvened and closed the public hearing and asked for a motion on the issue. Ms. Snyder then made the motion. Mr. Hult seconded the motion. A roll call vote on the matter found Ms. Snyder, Mr. Hult, Mr. Bethell, Mr. Bridges, Ms. Brown, Mr. Coates, Mr. Gray, Mr. France, Mr. Hilgefurd, Ms. Hood, Mr. Logsdon, Mr. Neuspickle, Mr. Sketch, Mr. Toebben, Mr. Ryan, Mr. Tewes and Mr. Darpel in favor. The motion carried unanimously.

Reports from Committees:

20/20 Sourcebook (model zoning): – Nothing to report.

By Laws: - Mr. Hult stated they are working on the rest of the by-laws and they were hoping to be able to have them ready for this evening but Staff was not able to do that. He stated they will be sending them out by mail for consideration by the Commissioners.

Direction 2030 Implementation: – No meeting held. Ms. Randall stated they will be calling for a meeting in January.

Executive: – Nothing to report.

Subdivision Regulations – Mr. Darpel stated they have been meeting once a week and have been looking at the language and cleaning up a little of that. He stated there wasn't a formal meeting because they did not have the whole committee.

Reports from Commission Members – Mr. Darpel stated he would like to reappoint Mr. Hult

as the OKI representative unless someone else was interested in the assignment. There being none, he reappointed Mr. Hult to the assignment.

Reports from Legal Counsel – Nothing to report.

Announcements from Staff – Ms. Randall stated there is one text amendment turned in for January so it will be a light agenda. She stated she will plan on showing a training video for those interested in getting additional hours for training. She also noted she brought with her videos from their video library if anyone was interested in checking any of those out and take it to see her after the meeting. Mr. Darpel commented briefly about the email Mr. Gordon had sent out about requesting information on the transportation plan to try to get input. He asked if you get the opportunity to try to take a look at that.

General Correspondence: Nothing to report.

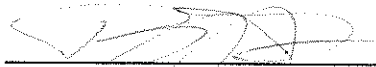
New Business: Mr. Darpel noted the filing deadline information was distributed along with the meeting schedule. He commented that the meeting for July is scheduled for July 7th and that might be the only one that may need to be adjusted. He asked if there was any discussion about any changes they could do so or a time could be changed at a later date. Mr. Bridges made the motion to approve the schedule. Mr. Bethell seconded the motion. All in favor by acclamation.

Mr. Darpel commented about the nominating committee and when the election of officers would take place. Ms. Snyder stated she and Phil spoke with everyone but two commissioners and so far they have Paul as Chair, Mark as Vice Chair, Diane Brown as Vice Chair, Phil Ryan as Treasurer and Diane Brown as Treasurer. She stated these are the nominations she has so far and in January additional nominations can be taken at that time. She stated anyone could nominate themselves or anyone else that evening. Mr. Tewes asked if there was anyone that had a term expiring. Mr. Darpel stated his term was up but he asked to be reappointed. Mr. Hilgefjord then commented that he submitted his resignation to the mayor and has agreed to continue to serve until the city had an opportunity to find a suitable replacement.

Public Comments: None.

There being nothing further to come before the commission, a motion to adjourn was made by Ms. Snyder and seconded by Mr. Sketch. All in favor by acclamation. The motion carried unanimously. The meeting was adjourned at 6:49 p.m.

APPROVED:



Chair 4/7/16

Date