

**KENTON COUNTY PLANNING COMMISSION  
REGULAR MEETING  
Minutes**

Mr. Darpel, Chairman, called the meeting to order on December 1, 2016 at 6:30 p.m. (due to excessive traffic conditions causing a delay in the start of the meeting) and opened the proceedings with the Pledge of Allegiance and invocation by Mr. Hult. The meeting was held in the Commission Chambers of the PDS Building in Fort Mitchell. Attendance of members (for this meeting as well as those during the year to date) was as follows.

<b>Commission Member</b>	<b>Jurisdiction</b>	<b>J</b>	<b>F</b>	<b>M</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>
		<b>a</b>	<b>e</b>	<b>a</b>	<b>r</b>	<b>a</b>	<b>u</b>	<b>u</b>	<b>u</b>	<b>e</b>	<b>c</b>	<b>v</b>	<b>e</b>
		<b>n</b>	<b>b</b>	<b>r</b>	<b>r</b>	<b>y</b>	<b>n</b>	<b>l</b>	<b>g</b>	<b>p</b>	<b>t</b>	<b>o</b>	<b>c</b>
Diane Brown, V. Chair	Erlanger	X	X		X		X	X	X	X	X	X	X
Nancy Collins	Ryland Hts.					X	X	X	X	X	X	X	X
Barry Coates	Covington	X	X	X		X	X	X		X	X	X	X
Gailen Bridges	Kenton Co	X	X	X	X	X	X	X	X	X	X	X	X
Paul Darpel, Chair	Edgewood	X	X	X	X	X	X		X		X		X
Tom France	Ludlow	X	X	X	*		X	X	X	X		X	
Joe Gray	Covington	X	X	X	X		X	X	X	X	X	X	
Brian Wischer	Villa Hills		X	X	X	X	X		X	X	X	X	X
Lynne Hood	Crestview Hills	X	X	X	X		X	X	X	X		X	X
Marc Hult,	Covington	X	X	X		X		X	X	X	X	X	X
Keith Logsdon	Lakeside Park	X	X	X		X	X	X	X	X	X	X	
Joe Pannunzio	Elsmere	X	X	X	X	X	X	X		X	X	X	X
Stan Porter	Taylor Mill	X	X	X		X	X	X	X		X	X	
Greg Sketch	Crescent Spgs	X	X	X	X	X			X		X	X	
Brian Dunham	Kenton Cty			X	X	X		X	X	X	X	*	X
Jack Toebben	Fort Wright	X	X	X	X	X	X	X	X		X	X	
Jeff Bethell	Fort Mitchell	X	X	X	X	X	X	X	X	X	X	X	X
Maura Snyder	Independence	X	X	X	X		*		X	X	*	X	X
Joe Tewes	Bromley	X	X	X	X							X	
Phil Ryan, Treasurer	Park Hills	X	X	X	X	X	X	X	X	X	X	X	*

“X” denotes attendance at the regular meeting and “x” denotes attendance at the continuation meeting. “\*” denotes arrival after roll call was taken.

Also present were Matt Smith, Legal Counsel, and the following PDS staff: Ms. Emi Randall, and Mr. James Fausz.

### **AGENDA**

Mr. Darpel noted one quick change to the agenda. He commented under ongoing business he would like to put the nominations committee appointment as item 10a. He then asked for a motion to approve as amended. Ms. Snyder made the motion to approve. Ms. Brown seconded the motion. All in favor by acclamation. None opposed.

### **APPROVAL OF THE MINUTES:**

Mr. Darpel asked for any comments or questions with regard to the minutes from November. Mr. Smith commented on page two under agenda, the second full paragraph where it references the roll call vote that should be placed after the third paragraph after Mr. Carran addressed the Commission. Additionally he noted on page four regarding the City of Erlanger issue it just needs to be noted that the Vice Chair recessed the public hearing for discussion, reconvened and then closed the public hearing. Mr. Smith referenced the motion for the Covington issue on page seven to add that Mr. Gray made the motion to approve the map amendment based on Staff’s recommendations and add “with conditions” to the end of his motion. He additionally stated under the Ft. Wright issue also on page seven with regard to the motion by Mr. Toeppen it should state he made the motion to approve the text amendment “as drafted by the City” and remove the following language: “as it is written subject to the restrictions. He commented further that he did not want the amendment to include commercial and industrial zones.” Additionally, after Mr. Logsdon’s comment following the motion it should state “Mr. Toeppen agreed.” There being no further questions or comments, Mr. Darpel asked for a motion to approve as amended. Ms. Snyder made the motion to approve with the changes. Mr. Dunham seconded the motion. A roll call vote on the motion found Ms. Snyder, Mr. Dunham, Mr. Bethell, Mr. Bridges, Ms. Brown, Mr. Coates, Ms. Hood, Mr. Hult, Ms. Collins and Mr. Pannunzio in favor. Mr. Darpel and Mr. Ryan abstained. The motion carried.

### **RECEIPTS AND EXPENDITURES:**

Mr. Darpel stated the receipts and expenditures report was distributed. There being no comments or questions then asked for a motion to approve. Ms. Snyder made the motion. Mr. Dunham seconded the motion. All in favor by acclamation. None opposed.

### **ACTIONS SINCE LAST MEETING:**

The memorandum regarding the actions taken by Staff over the past month was distributed for informational purposes only.

### **RECENT ACTIONS BY STAFF:**

*(No action required)*

### **RECENT ACTIONS BY LEGISLATIVE BODIES:**

*(No action required)*

## **PUBLIC HEARINGS:**

Mr. Darpel noted the next item on the agenda was the review of public hearing procedures and safety precautions for the room. He then apologized and stated he didn't realize that was the video that was shown at the top of the meeting. He noted that was shown at the beginning in a effort to save time. He then introduced the public hearing as follows:

**FILE:** PC1611-0001 (action required)

**APPLICANT:** Kenton County Planning Commission per Paul J. Darpel, Chair

**REQUEST:** Amendments to Kenton County's "Direction 2030: Your Voice. Your Choice" comprehensive plan: (1) amending the functional classification information on electronic GIS maps within the Mobility and Recommended Land Use Elements; (2) adding a link on the homepage to the Direction 2030 Implementation webpage; (3) amending the homepage video link; (4) adding "Amendments" and "Implementation" links under the "About" menu tab; and (5) creating a disclaimer pop-up for links leaving the site.

Staff presentation and Staff recommendations by introduced by Mr. James Fausz.

## **PDS STAFF RECOMENDATION:**

To approve the proposed amendment to update the functional classification and associated support layers on electronic GIS maps used on the Mobility and Land Use Elements pages of the Direction 2030: Your Voice. Your Choice. comprehensive plan for Kenton County.

There was a very brief discussion on how old language would be referenced in relation to the new language being proposed. Mr. Darpel stated Mr. Fausz did a really nice job and there was a lot of discussion on the committee with regard to the issue. He stated Staff was very patient with the Commission and they really did a nice job with this. Mr. Dunham stated he was confused as to what the amendment page would consist of. Mr. Darpel explained briefly the details as to what would fall under that page. There being no further questions or comments, Mr. Darpel recessed the public hearing for discussion. There being none, he then reconvened and closed the public hearing. He then asked for a motion on the matter. Ms. Brown then made the motion to approve. Mr. Ryan seconded the motion. A roll call vote on the motion found Ms. Brown, Mr. Ryan, Ms. Snyder, Mr. Darpel, Mr. Bridges, Mr. Bethell, Mr. Coates, Ms. Hood, Mr. Hult, Ms. Collins Mr. Toebben , Mr. Pannunzio and Mr. Dunham in favor. The motion carried unanimously.

## **Ongoing Business:**

## **Nominating Committee:**

Mr. Darpel stated this apparently wasn't discussed last month. He thanked Ms. Snyder for volunteering to be on the nominating committee. Mr. Darpel stated Mr. Ryan is an experienced nominating committee member and suggested him for the committee as well. He stated there were usually three on the committee. Ms. Brown stated she would serve on the nominating committee. Mr. Darpel then asked for a motion to approve those commissioners as the nominating committee. Mr. Bridges made the motion. Mr. Dunham seconded the motion. All in favor by acclamation. The motion carried.

## **Reports from Committees:**

**By Laws:** - Ms. Brown stated an email went out postponing the discussion from Tuesday to January, and stated there would be some other information being passed out and around and there would be some other discussion on the fees.

**Executive:** – Nothing to report – no meeting held.

**Social Media:** - Mr. Ryan stated the December meeting is postponed until January. He also stated they have agreed on a Kenton County Planning website and they met with staff to provide some input as to the format and layout of the website. He noted IT was going to work on that.

**Subdivision Review** – No meeting held.

**Reports from Commission Members:** Nothing to report.

**Reports from Legal Counsel** – Mr. Smith stated he would like to request a motion of the chair to go into Executive session to discuss pending litigation pursuant to KRS 61.810(1)(c). Mr. Ryan then made the motion to go into executive session. Ms. Snyder seconded the motion. All in favor.

**Announcements from Staff** – None

**General Correspondence:** Nothing to report.

**New Business:**

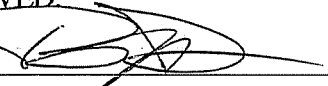
**Public Comments:** None.

There being nothing further to come before the commission, a motion to adjourn was made by Ms. Snyder and seconded by Mr. Ryan to adjourn. All in favor by acclamation. The meeting then adjourned at 7:22 p.m.

APPROVED:

Chair

Date



1/5/17