

KENTON COUNTY PLANNING COMMISSION
REGULAR MEETING
Minutes

Mr. Darpel, Chairman, called the meeting to order on January 5, 2023, at 6:15 p.m. and opened the proceedings with the Pledge of Allegiance and invocation by Mr. Ryan. The meeting was held in the Planning and Development Services office located in Covington, Kentucky. Attendance of members is as follows (for this meeting as well as those during the year to date).

Commission Member	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Anthony Baker	Covington	X											
Margo Baumgardner	Crestview Hills	X											
Todd Berling	Fort Wright	X											
Jeff Bethell	Fort Mitchell	X											
Gailen Bridges	Bromley	X											
Paul Darpel, Chair	Edgewood	X											
Brian Dunham	Kenton Cty	X											
Tom France	Ludlow	X											
Keith Logsdon	Lakeside Park												
John Hennessey	Villa Hills	X											
Matthew Martin	Taylor Mill	X											
Joe Pannunzio	Elsmere	X											
Dan McElheney	Erlanger	X											
Sean Pharr	Covington	X											
Phil Ryan, Treasurer	Park Hills	X											
Kareem Simpson	Covington	X											
Greg Sketch	Crescent Spgs	X											
Maura Snyder	Independence	X											
Debbie Vaughn	Kenton Co	X											
Shannon Schawe	Ryland Hts.												

“X” denotes attendance at the regular meeting and “x” denotes attendance at the continuation meeting. “*” denotes arrival after roll call was taken.

Also present were Mr. Mathew Smith, Legal Counsel, and the following PDS staff: Mr. Andy Videkovich

AGENDA:

Mr. Darpel asked for a motion to approve the agenda for December. Ms. Snyder made the motion. Mr. Martin seconded the motion. All in favor by acclamation.

APPROVAL OF THE MINUTES

Mr. Darpel asked for a motion to approve the minutes from December. Mr. Bridges made the motion to approve the minutes from the December 1, 2022 regular meeting. Ms. Snyder seconded the motion. A roll call vote on the matter found Mr. Bridges, Ms. Snyder, Mr. Baker, Ms. Baumgardner, Mr. Bethell, Mr. Darpel, Mr. Dunham, Mr. France, Mr. McElheney, Mr. Martin, Mr. Ryan, Mr. Simpson, Mr. Sketch, Ms. Vaughn and Mr. Hennessey in favor. Mr. Berling, Mr. Pannunzio and Mr. Pharr abstained. The motion carried. Mr. Darpel then asked for a motion to approve the minutes from the special meeting of December 6, 2022. Mr. Bridges made the motion to approve. Mr. Dunham seconded the motion. A roll call vote on the motion found Mr. Bridges, Mr. Dunham, Mr. Berling, Mr. Bethell, Mr. Darpel, Mr. France, Mr. McElheney, Mr. Pharr, Mr. Ryan, Mr. Sketch, Ms. Vaughn and Mr. Hennessey in favor. Mr. Baker, Ms. Baumgardner, Mr. Martin, Mr. Pannunzio, Mr. Simpson and Ms. Snyder abstained. The motion carried.

RECEIPTS AND EXPENDITURES:

Mr. Darpel stated the receipts and expenditures report was distributed. He stated it was pretty straight forward and nothing jumped out. He then asked for a motion to approve. Ms. Snyder made the motion to accept the report. Mr. Martin seconded the motion. All in favor by acclamation.

RECENT ACTIONS BY STAFF:

(No action required)

RECENT ACTIONS BY LEGISLATIVE BODIES:

(No action required)

PUBLIC HEARINGS

FILE: PC2211-0006

APPLICANT: City of Independence per Chris Moriconi, City Administrator

REQUEST: A proposed text amendment to the Independence Zoning Ordinance adding a definition for Coin-Operated Laundry

Staff presentation and Staff recommendations by Mr. Andy Videkovich

PDS STAFF RECOMMENDATION

Favorable recommendation on the text amendment to the Independence Zoning Ordinance adding a definition for Coin-Operated Laundries and Dry Cleaners and adding them as a permitted use within the CC (Community Commercial) Zone.

Mr. Bill Harperode addressed the Commission in favor and stated he's just trying to put the laundromat back the way it was. He stated he's been trying to do that for years and people have been asking about it.

There were no others registered to speak on the issue. Mr. Darpel then recessed the public hearing for discussion amongst the Commissioners. There being none, he then reconvened and closed the public hearing. Mr. Darpel asked for a motion.

Ms. Snyder made the motion to approve based on Staff's report. Mr. Simpson seconded the motion. A roll call vote on the matter found Ms. Snyder, Mr. Simpson, Mr. Baker, Ms. Baumgardner, Mr. Berling, Mr. Bethell, Mr. Bridges, Mr. Darpel, Mr. Dunham, Mr. France, Mr. McElheney, Mr. Martin, Mr. Pannunzio, Mr. Pharr, Mr. Ryan, Mr. Sketch, Ms. Vaughn and Mr. Hennessey in favor. The motion carried.

FILE: PC2212-0001

APPLICANT: City of Fort Mitchell per Edwin King, City Administrator

REQUEST: Multiple proposed text amendments to the Fort Mitchell Zoning Ordinance including: (1) clarifying when a timeframe begins for the reestablishment, repair, or restoration of a nonconformity; (2) adding a definition for Coin-Operated Laundries and Drycleaners and adding them as a conditional use within the HC (Highway Commercial) Zone; (3) removing conflicting language regarding the cumulative floor area of accessory dwelling units; (4) adding a setback for driveways; (5) adding a height limit on flag poles; (6) fixing a typo in the Character Standards for Services, Utilities, and Minor Accessory Uses; and (7) updating the Agritourism definition.

PDS STAFF RECOMMENDATION

Favorable recommendation on the text amendments to the Fort Mitchell Zoning Ordinance

Staff presentation and Staff recommendations by Mr. Andy Videkovich

Mr. Edwin King addressed the Commission and stated the city is in favor of the application and they appreciate the support of the Commission.

There being no other questions or comments, Mr. Darpel recessed the public hearing for discussion amongst the Commissioners. Mr. Bethell stated there is a farmer's market held monthly so he thinks that is probably the reason for this request. Mr. Darpel reconvened and closed the public hearing then called for a motion. Mr. Bethell made the motion to approve based on Staff's report and to include all testimony by Staff. Ms. Snyder seconded the motion. A roll call vote on the motion found Mr. Bethell, Ms. Snyder, Mr. Baker, Ms. Baumgardner, Mr. Berling, Mr. Bridges, Mr. Darpel, Mr. Dunham, Mr. France, Mr. McElheney, Mr. Martin, Mr. Pannunzio, Mr. Pharr, Mr. Ryan, Mr. Simpson, Mr. Sketch, Ms. Vaughn and Mr. Hennessey in favor. The motion carried.

Reports from Committees

Bylaws – Mr. Dunham stated there will be a virtual meeting to be held January 30th at 5:30 and to please let Pam know if you will be attending.

Direction 2030 Implementation – Mr. Bethell stated they anticipate having a virtual meeting on January 26, 2023 at 5:30. He stated they have some items they need to clarify in the implementation plans and it won't be a total rewrite as last time. He additionally stated they have some additional items to put into implementation.

Executive– Mr. Darpel stated they did not meet and do not have anything scheduled but he thinks they will have it virtually.

Social Media - Mr. Ryan stated there was nothing to report.

Subdivision Review – Mr. Darpel stated he appreciated everything last month and it was a lot to get through. He stated it was a lot of changes and they will probably take a little time off and probably won't meet until the next quarter or so.

Z21 Review - Mr. Bridges stated they meet when needed and haven't been needed.

Comments from Commissioners - Mr. Darpel stated Mr. Bridges has been serving as the OKI representative and he sent that over. He stated they appreciated him taking care of that and being a representative.

Report from Legal Counsel – Nothing to report.

Reports/Announcements from Staff - Mr. Videkovich stated underneath the agenda is the current committee assignments to verify which committees the Commissioners are a part of. He asked that any Commissioners interested in a committee have a discussion with the Chair to then see if you can get appointed to that committee.

General Correspondence - None.

New Business – Mr. Darpel stated they have the election of the 2023 officers for the coming year per the ByLaws and turned it over to Ms. Snyder. She then stated on the computer screen at the bottom it says 2023 KCPC election survey. She stated Pam also attached to the agenda the form to get in with the password to get logged in. Ms. Snyder stated she would say who the nominees are to accept the nomination and you can only pick the names of those who accepted the nominations. She stated once that is closed, Mr. Matt Smith has a separate password to go in and get the results. She stated she made phone calls and right now the nominations she has been given is Paul Darpel and Brian Dunham for Chair, for Vice Chair was Paul Darpel and for Treasurer it was Phil Ryan. She then stated we have to see who wants to accept what. Mr. Darpel then stated he would like to step down as Chair and would be willing to help Mr. Dunham if he's willing to take the Chair, but he would like to give the opportunity for some new blood. He then declined the nomination. He stated he would like to serve as Vice Chair for the next year. Ms. Snyder then stated they can open the floor for anyone to nominate themselves or anyone else. There being no additional nominations, that left Mr. Dunham for Chair, Vice Chair Paul Darpel and Phil Ryan for Treasurer. The nominations were then closed and a motion was made to approve the slate of officers. Ms. Snyder made the motion to approve. Mr. Sketch seconded the motion. All in favor by acclamation. Mr. Berling then thanked Mr. Darpel for his extraordinary work over the years. Mr. Darpel stated he really enjoys the work and appreciates all the support and stated we have a great Commission. He stated he feels like we have such good people here and we don't always agree all the time but we get along but we respect each other. He stated he still has a year before stepping down and he talked to Brian about it and he thinks he will do a great job. Mr. Bethell also thanked Mr. Darpel for his service.

Public Comments - None.

There being nothing further to come before the Commission, Mr. Dunham asked for a motion to adjourn. A motion was made to adjourn by Ms. Snyder and seconded by Mr. Bethell. All in favor by acclamation. The meeting then adjourned at 6:50 p.m.

APPROVED:

Vice Chair



Date 3/2/23

