



Kenton County Planning Commission

Thursday, May 04, 2023 | 6:15 PM

Virtual Public Hearing | GoToMeeting ID 842-141-205

LIVE BROADCAST LOCATION: Kenton Chambers, County Government Center | Covington

Call to order

1. Welcome
2. Pledge of Allegiance and Invocation
3. Roll call; determination of a quorum
4. Review of public hearing procedures

Administrative reviews and reports

5. Review of this month's agenda (*action required*)
6. Review of last month's meeting minutes (*action required*)
7. Report of last month's receipts and expenditures (*action required*)
8. Report of last month's actions by staff (*no action required*)
 - a. Subdivision Plat Letter
 - b. Stage II Updates
9. Report of last month's actions by our legislative bodies (*no action required*)
10. **FILE NUMBER: PFAC2304-0001** (*action required*)
APPLICANT: GRW Engineers per Michael Edelen
LOCATION: 11800 Taylor Mill Road in Unincorporated Kenton County
REQUEST: A public facility review per KRS 100.324 and KRS 147.680; the applicant proposes to construct a District Support Operations Center for Kenton County School District to include an approximately 60,000 square foot structure, associated off-street parking, salt storage, and diesel fuel tanks and pumps.

Public hearing

11. **FILE NUMBER: PC2304-0001** (*action required*)
APPLICANT: The Kenton County Planning Commission per Brian Dunham, Chair
REQUEST: Several updates to the Kenton County Planning Commission's bylaws.
SUMMARY: The following is a summary of the proposed changes. A full copy of the proposed changes can be found at <https://kcpcky.org/meetings/now-pending>
Article 17. Orientation and Continuing Education - Adding a reference to Article 20, Administrative Policies
Article 18. Processing Fees - Adding an exception for cell tower fees; Specifying that the current year's Midwest Region March CPI-U will be used to adjust fees; Removing the outdated table of fees. The current fee schedule will be maintained on the Commission's website; Fixing a typo
Administrative Policy 9: Continuing Education Records - Deleting a duplicate paragraph; Allowing the electronic submittal of the continuing education form; Fixing a typo
Administrative Policy 10: Due Process; Regular and Special Meeting Agenda; Rules of Order - Adding language to allow the chairperson call a special meeting and divide agenda items up when there are a large number of submittals; Clarifying that the order of business applies to regular and special meetings. Also allows the acting chairperson to determine the placement of issues on the agenda in the event a

regular and special meeting are necessary; Updating some formatting issues, references to NKAPC, and typos; Updating the public hearing procedures to reflect the current procedures

Administrative Policy Number 11: Compensation, Payments & Reimbursements - Increasing the Planning Commissioners' compensation from \$25 per regular or special meeting to \$50 per regular or special meeting

12. Reports from Committees *(no action required unless requested)*
 - a. Bylaws
 - b. *Direction 2030* Implementation
 - c. Executive
 - d. Social Media
 - e. Subdivision Review
 - f. Z21 Review Committee
13. Reports from Commission members *(no action required unless requested)*
14. Report from legal counsel *(no action required unless requested)*
15. Reports/announcements from staff *(no action required unless requested)*
16. General correspondence *(no action required unless requested)*

New Business

Public Comments

Adjourn

Calendar Notes
Thursday, June 01, 2023: Monthly Public Hearing/ Business Meeting (6:15 PM) The deadline to submit applications for this agenda is 5 PM on May 4.
Thursday, July 06, 2023: Monthly Public Hearing/ Business Meeting (6:15 PM) The deadline to submit applications for this agenda is 5 PM on June 8.