

KENTON COUNTY PLANNING COMMISSION
REGULAR MEETING
Minutes

Mr. Brian Dunham, Chairman, called the meeting to order on May 4, 2023, at 6:15 p.m. and opened the proceedings with the Pledge of Allegiance and invocation by Mr. Ryan. The meeting was held via zoom due to the brief agenda. Attendance of members is as follows (for this meeting as well as those during the year to date).

Commission Member	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Anthony Baker	Covington	X				X							
Margo Baumgardner	Crestview Hills	X		X		X							
Todd Berling	Fort Wright	X			X								
Jeff Bethell	Fort Mitchell	X		X	X	X							
Gailen Bridges	Bromley	X		X	X	X							
Paul Darpel, Vice Chair	Edgewood	X		X	X								
Brian Dunham, Chairman	Kenton Cty	X				X							
Tom France	Ludlow	X		X		*							
Keith Logsdon	Lakeside Park			X	X	*							
John Hennessey	Villa Hills	X		X	X	X							
Matthew Martin	Taylor Mill	X		X		X							
Joe Pannunzio	Elsmere	X		X	X	X							
Dan McElheney	Erlanger	X		X									
Sean Pharr	Covington	X		X	X	X							
Phil Ryan, Treasurer	Park Hills	X		X	X	X							
Kareem Simpson	Covington	X		X		X							
Greg Sketch	Crescent Spgs	X		X									
Maura Snyder	Independence	X		X	X	X							
Debbie Vaughn	Kenton Co	X		X	X	X							
Shannon Schawe	Ryland Hts.			X	X								

“X” denotes attendance at the regular meeting and “x” denotes attendance at the continuation meeting. “*” denotes arrival after roll call was taken.

Also present were Mr. Matt Smith, Legal Counsel, and the following PDS staff: Mr. Andy Videkovich and Ms. Laura Tenfelde.

AGENDA:

Mr. Dunham asked for a motion to approve the agenda as presented. Mr. Bethell made the motion to approve as submitted. Mr. Ryan seconded the motion. All in favor by acclamation.

APPROVAL OF THE MINUTES

Mr. Dunham asked for a motion to approve the meeting minutes from April. He asked for any questions or comments. There being none, he then asked for a motion to approve. Mr. Bridges made the motion to approve the minutes from April. Mr. Ryan seconded. A roll call vote on the matter found Mr. Bridges, Mr. Ryan, Ms. Vaughn, Mr. Bethell, Mr. Hennessey, Mr. Pannunzio and Mr. Pharr in favor. Mr. Simpson, Mr. Baker, Ms. Baumgardner Mr. Dunham and Mr. Martin abstained. Ms. Snyder was unavailable. The motion carried.

RECEIPTS AND EXPENDITURES:

Mr. Dunham stated the receipts and expenditures report was distributed. He asked for a motion to approve. Mr. Ryan made the motion to approve the receipts and expenditures. Ms. Vaughn seconded the motion. A roll call vote on the motion found Mr. Ryan, Ms. Vaughn, Mr. Baker, Ms. Baumgardner, Mr. Bethell, Mr. Bridges, Mr. Dunham, Mr. Hennessey, Mr. Martin, Mr. Pannunzio, Mr. Pharr and Mr. Simpson in favor. Ms. Snyder was unavailable. The motion carried.

RECENT ACTIONS BY STAFF:

(No action required)

RECENT ACTIONS BY LEGISLATIVE BODIES:

(No action required)

PUBLIC HEARINGS

PFAC2304-0001 Public Facility Review - Unincorporated Kenton County

A public facility review per KRS 100.324 and KRS 147.680; the applicant proposes to construct a District Support Operations Center for Kenton County School District to include an approximately 60,000 square foot structure, associated off-street parking, salt storage, and diesel fuel tanks and pumps.

Staff presentation and Staff recommendation by Mr. Cody Sheets

PDS STAFF RECOMMENDATION

Favorable recommendation on the proposed public facility request per KRS 100.324 and KRS 147.680.

Mr. Robert Saylor addressed the Commission in favor of the application and stated with regard to access and mobility, he stated he understands the alignment but with this area it is a controlled access point. He stated they will still continue to use the entrance south of this. He stated he wanted to address that and was happy to answer any other questions. Ms. Tenfelde asked if they could confirm that they would be looking at the site distances. Mr. Saylor stated they would be taking a look at that. Mr. Dunham asked about the turn lane mentioned. Mr. Saylor stated that it would be discussed with KYTC.

All others registered to speak had nothing to add. Mr. Dunham then recessed the public hearing for discussion amongst the Commissioners. Ms. Vaughn stated when she was driving she passed by Twinhofel and stated the transportation cabinet will figure this out but in her opinion the crest of the road is the best place for this.

There being no further comments or questions, Mr. Dunham reconvened and closed the public hearing and asked for a motion on the issue. Mr. Bethell made the motion that it is in accordance with the Comprehensive Plan. Mr. Pannunzio

seconded the motion. A roll call vote on the motion found Mr. Bethell, Mr. Pannunzio, Mr. Pharr, Mr. Ryan, Ms. Vaughn, Ms. Baumgardner, Mr. Bridges, Mr. Dunham, Mr. France, Mr. Logsdon, Mr. Hennessey and Mr. Martin in favor. Mr. Simpson voted against. Mr. Baker and Ms. Snyder abstained. The motion carried.

FILE: PC2304-0002

APPLICANT: The Kenton County Planning Commission per Brian Dunham, Chair

REQUEST: Several updates to the Kenton County Planning Commission's bylaws

Staff presentation and Staff recommendations by Videckovich

The public hearing was recessed for discussion amongst the Commissioners: There being none, Mr. Dunham then reconvened and closed the public hearing. He then asked for a motion to approve. Ms. Snyder made the motion to approve. Mr. Simpson seconded the motion. A roll call vote on the motion found Ms. Snyder, Mr. Simpson, Mr. Baker, Ms. Baumgardner, Mr. Bethell, Mr. Bridges, Mr. Dunham, Mr. France, Mr. Hennessey, Mr. Logsdon, Mr. Martin, Mr. Pharr, Mr. Pannunzio, Mr. Ryan and Ms. Vaughn in favor. The motion carried.

Reports from Committees

Bylaws – Mr. Dunham stated Staff and Mr. Videckovich does a really good job when they see something that needs addressing. He also thanked the Commissioners on the Committee for all their work on the Bylaws.

Direction 2030 Implementation – Mr. Bethell stated they did not meet last month. He stated they did meet with the Social Media Committee and talked briefly about how they are going to handle the website concerning Direction 2030. He stated they will not be having a meeting this month and noted Staff is still working on gathering information. He noted Staff is reaching out to some consultants and are in discussion with the PDS Board and that will probably take three weeks, so that is why they are not having a meeting. He stated they may have a meeting the week of June 5th to discuss the consultants and some other items Staff is working on.

Executive– Mr. Dunham stated they are trying to come with a date to meet. He stated there is a poll circulating and if that hasn't been completed he asked that that be done as soon as possible.

Social Media - Mr. Ryan stated they did meet on April 26 and noted they did not have a quorum but thanked those who came. He noted he briefly talked with Mr. Bethell about Direction 2030. He also mentioned some Commissioners don't have a photo on the web site and asked that those stop by the office and take care of that. He noted they are working on cleaning up the website and making the titles cleaner and generally cleaning things up. He stated there are cosmetic aspects that they are looking at as well. He stated the meeting is usually the fourth Wednesday of the month. Mr. Dunham reiterated there were 7 or 8 who did not have a photo on the web site so if those folks can take care of getting that updated by the next meeting he would appreciate it.

Subdivision Review – Mr. Dunham noted Mr. Darpel was unable to attend the meeting so there is no report. Mr. Videckovich stated there wasn't anything to report. Ms. Tenfelde stated they have not met since the last provisions were implemented. She stated there would be more to come next quarter.

Z21 Review - Mr. Bridges stated there was nothing to report.

Comments from Commissioners - Mr. Bridges thanked Mr. Dunham for having the meeting via zoom. Mr. Dunham apologized for the inconvenience for not being able to attend last month's meeting due to an emergency.

Report from Legal Counsel – Nothing to report.

Reports/Announcements from Staff - Mr. Videkovich had nothing to report

New Business – None.

Public Comments - None.

There being nothing further to come before the Commission, Mr. Dunham asked for a motion to adjourn. A motion was made by Mr. Bethell and seconded by Mr. Ryan. All in favor by acclamation. The meeting then adjourned at 7:15 p.m.

APPROVED:

Chair



Date

6-1-2023