

**KENTON COUNTY PLANNING COMMISSION  
REGULAR MEETING**

**Minutes**

Mr. Darpel, Chairman, called the meeting to order on June 2, 2022, at 6:15 p.m. and opened the proceedings with the Pledge of Allegiance and invocation by Mr. Ryan. The meeting was held via zoom remotely. Attendance of members (for this meeting as well as those during the year to date) was as follows:

<b>Commission Member</b>	<b>Jurisdiction</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Anthony Baker	Covington	X		X			X						
Margo Baumgardner	Crestview Hills		X	X	X	X	X						
Todd Berling	Fort Wright		X	X	X	X	X						
Jeff Bethell	Fort Mitchell		X	X		X	X						
Gailen Bridges	Bromley	X	X	X	X	X	X						
Paul Darpel, Chair	Edgewood	X	X	X	X		X						
Brian Dunham	Kenton Cty	X	X	X		X	X						
Tom France	Ludlow	X	X	X	X	X	X						
Keith Logsdon	Lakeside Park		X	X	X	X	X						
John Hennessey	Villa Hills	X	X	X	X	X	X						
Matthew Martin	Taylor Mill	X	X	X	X	X	X						
Joe Pannunzio	Elsmere		X	X	X		X						
Dan McElheney	Erlanger			X		X							
Sean Pharr	Covington		X	X	X	X	X						
Phil Ryan, Treasurer	Park Hills	X	X	X	X	X	X						
Kareem Simpson	Covington	X		X	X		X						
Greg Sketch	Crescent Spgs	X		X	X		X						
Maura Snyder	Independence	X	X*	X	X	X	X						
Debbie Vaughn	Kenton Co	X	X*	X	X	X							
Kristi Zavitz	Ryland Hts.			X									

Also present were Mr. Mathew Smith, Legal Counsel, and the following PDS staff: Mr. Andy Videkovich.

“X” denotes attendance at the regular meeting and “x” denotes attendance at the continuation meeting.  
“\*” denotes arrival after roll call was taken.

**AGENDA:**

Mr. Darpel asked for a motion to approve the agenda for the month. Mr. Ryan made the motion to approve the agenda as submitted. Ms. Snyder seconded the motion. All in favor by acclamation.

**APPROVAL OF THE MINUTES**

Mr. Darpel asked for any questions or comments with regard to the meeting minutes for May. Mr. Bethell noted under reports from committees for Direction 2030 it stated Mr. Bridges stated they did not meet and it should instead read Mr. Bethell. There being no further comments, Mr. Darpel then asked for a motion to approve. Mr. Bridges made the motion to approve as amended. Mr. Bethell seconded the motion. Mr. Darpel and Mr. Simpson abstained. All others in favor by acclamation.

**RECEIPTS AND EXPENDITURES:**

Mr. Darpel stated the receipts and expenditures report was distributed. There being no questions or comments, he asked for a motion to approve the report as submitted. Mr. Ryan made the motion to approve. Ms. Snyder seconded the motion. All in favor by acclamation.

**FY22-23 PROPOSED BUDGET**

Mr. Darpel reviewed the budget and stated the only thing that has changed is the budget for legal services and it now reads \$30,000 and it was \$26,000. Mr. Darpel noted Matt does an exceptional service and is well underpaid. He stated Matt has given us many years at rock bottom prices so he is well in favor of the increase and commented he is well deserved of the increase. He then asked for any questions or comments on the budget. He stated there wasn't anything else that jumped out. Mr. Smith thanked Mr. Darpel for his comments. Mr. Darpel commented about the reserve and asked if that was for fiscal year 2022. Mr. Darpel stated they will be very close to meeting that reserve and noted when that is reviewed to make sure they are all on the same page on that. He commented so far they have been very fiscally responsible. Mr. Darpel then asked for a motion to approve the budget as submitted for FY22-23. Mr. Ryan made the motion to approve the budget. Ms. Snyder seconded. A roll call vote on the matter found Mr. Ryan, Ms. Snyder, Mr. Baker, Ms. Baumgardner, Mr. Berling, Mr. Bethell, Mr. Bridges, Mr. Darpel, Mr. Dunham, Mr. France, Mr. Logsdon, Mr. Hennessey, Mr. Martin, Mr. Pannunzio, Mr. Pharr, Mr. Simpson and Mr. Sketch in favor. The motion carried.

**Application Fees:**

Mr. Darpel commented with regard to the fees and stated it goes down the list and the fees try to stay consistent with PDS. He stated if they need to make any adjustments they can but he thinks it pretty in line with everything. There were no questions or comments with regard to the application fees.

**RECENT ACTIONS BY STAFF:**

*(No action required)*

**RECENT ACTIONS BY LEGISLATIVE BODIES:**

*(No action required)*

## **Reports from Committees**

*Bylaws* – Mr. Dunham stated there was nothing to report.

*Direction 2030 Implementation* – Mr. Bethell stated there was nothing to report.

*Executive*– Mr. Dunham stated there was nothing to report.

*Social Media* - Mr. Ryan stated Pam would be sending out an email to all Commissioners for any input with regard to the website. He asked if you could please email that back so that could be looked into. He stated he didn't think there was going to be a meeting this summer with scheduling. He noted they were looking at having one in September.

*Subdivision Review* – Mr. Darpel stated they met with the home builders and they have a mayor's meeting on June 18th for anyone wanting to attend. He stated they are just trying to get input but feels it is going well.

*Z21 Review* - Mr. Bridges stated there was nothing to report.

*Comments from Commissioners* - Nothing to report.

*Report from Legal Counsel* – Nothing to report.

*Reports/Announcements from Staff* - Mr. Videkovich stated the Z21 project is still moving forward. He stated those were sent out to the working groups and they are working to set up meetings with the working groups in June or July. He additionally stated they are having a bit of a regroup with Lakeside Park. He stated they met with the mayor and there is a bit of a regroup as a new person will be assigned and they will have to be brought up to speed once appointed.

*General Correspondence* - None.

*New Business* – Mr. Darpel asked if there was anything on the agenda for July. Mr. Videkovich stated there was one issue so far on the agenda. Mr. Darpel stated he would be out of town with the holiday but it should work for others since it falls on a Monday so he thinks they should be okay with the holiday.

*Public Comments* - None.

Mr. Darpel thanked everyone for meeting virtually and stated this worked well to save people travel time by doing it virtually on such a light agenda. There being nothing further to come before the Commission, a motion to adjourn was made by Ms. Snyder and seconded by Mr. Ryan. All in favor by acclamation. The meeting then adjourned at 6:37 p.m.

APPROVED:



Chair

Date 8/4/22