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**KENTON COUNTY PLANNING COMMISSION
REGULAR MEETING**

Minutes

Mr. Darpel, Chairman, called the meeting to order on December 3, 2020 at 6:15 p.m. and opened the proceedings with the Pledge of Allegiance and invocation by Mr. Ryan. The meeting was held virtually via the GoToMeeting platform. Attendance of members (for this meeting as well as those during the year to date) was as follows.

Commission Member	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Jeff Bethell	Fort Mitchell	X	X	X		X	X		X	X	X	X	X
Debbie Vaughn	Kenton Co	X	X			X	X		X	X	*	X	X
Diane Brown, V. Chair	Erlanger	X	X			X	X		X			X	X
Carl Ahrens	Ryland Hts.			X		X	X		X	X	X	X	X
Paul Darpel, Chair	Edgewood	X	X	X		X	X		X	X	X	X	X
Brian Dunham	Kenton Cty	X	X	X		X	X		X	X			X
Tom France	Ludlow					X	X		X	X		X	X
Margo Baumgardner	Crestview Hills	X	X	X		X	X		X	X	X	X	X
Keith Logsdon	Lakeside Park	X		X		X	X		X	X	X	X	
Matthew Martin	Taylor Mill	X	X	X		X	X		X	X	X	X	
Jen Best	Covington		X	X		X	X		X	X	X		X
Joe Pannunzio	Elsmere	X	X	X		X	X		X	X	X	*	X
Sean Pharr	Covington	X	X			X	X		X	X	X	X	X
Phil Ryan, Treasurer	Park Hills	X	X	X		X*	X		X	X	X	X	X
Gailen Bridges	Bromley	X	X	X		X	X		X	X	X	X	X
Greg Sketch	Crescent Spgs	X	X	X		X	X		X			X	X
Maura Snyder	Independence	X		X		X	X		X	X		X	X
Todd Berling	Fort Wright	X	X	X		X	X		X			X	X
Robert "Bob" Whelan	Covington	X	X			X	X				X		X
Brian Wischer	Villa Hills		X			X	X		X	X	X	X	X

Also present were Mr. Mathew Smith, Legal Counsel, and the following PDS staff: Mr. Andy Videkovich and Mr. Patrick Dunbow.

“X” denotes attendance at the regular meeting and “x” denotes attendance at the continuation meeting.
“*” denotes arrival after roll call was taken.

Prior to the meeting, Mr. John Chamberlin gave his auditors report presentation to the Commission. His report had been submitted prior. He made brief comments as to the various aspects of the report, noted the cash on hand, and stated the fund balance continues to grow. Mr. Darpel commented and stated the Commission is in a better position than they were a few years ago. He stated he’s glad it’s gone a lot smoother and they’ve done a lot of work to be where they are. Mr. Ryan thanked John for his efforts and agreed with Mr. Darpel that things have gone a lot smoother over the last couple of years. There being no further comments, Mr. Darpel asked for a motion to approve the draft of the audit report as presented. Mr. Ryan made the motion to approve as presented. Ms. Brown seconded. A roll call vote on the matter found Mr. Ryan, Ms. Brown, Mr. Darpel, Mr. Dunham, Mr. France, Mr. Pannunzio, Mr. Pharr, Ms. Best, Mr. Sketch, Ms. Vaughn, Mr. Whelan, Mr. Wischer, Ms. Baumgardner, Mr. Berling, Mr. Bethell, Mr. Bridges, Ms. Snyder, and Mr. Ahrens in favor. The motion carried.

AGENDA:

Mr. Darpel mentioned nominations would be discussed later on in the meeting. There being nothing further, Mr. Darpel asked for a motion to approve the agenda. Mr. Bethell made the motion to approve. Ms. Snyder seconded. All in favor by acclamation.

APPROVAL OF THE MINUTES

Mr. Darpel asked for any questions or comments with regard to the minutes for November. Mr. Darpel stated the minutes should read the Executive Committee did not meet. Mr. Bridges then made the motion to approve as amended. Ms. Brown seconded. A roll call vote on the motion found Mr. Bridges, Ms. Brown, Mr. Darpel, Mr. France, Mr. Pannunzio, Mr. Pharr, Mr. Ryan, Mr. Sketch, Ms. Snyder, Ms. Vaughn, Mr. Wischer, Mr. Ahrens, Ms. Baumgartner, Mr. Berling, and Mr. Bethell in favor. Ms. Best, Mr. Dunham and Mr. Whelan abstained, The motion carried.

RECEIPTS AND EXPENDITURES:

Mr. Darpel asked for any questions or comments with regard to the receipts and expenditures report. He stated Nicole Cullum did a great job and she always does. He stated he did receive information this weekend that a note was called on a bond that was going to expire. Mr. Smith stated he got a call and they did renew it before expiring. There being nothing further he asked for a motion to accept the report. Mr. Ryan made the motion to accept. Ms. Snyder seconded the motion. All in favor by acclamation.

RECENT ACTIONS BY STAFF:

(No action required)

RECENT ACTIONS BY LEGISLATIVE BODIES:

(No action required)

PUBLIC HEARINGS

FILE NUMBER: PC2011-0001

APPLICANT: Glenhurst Development, LLC per Greg Berling

LOCATION: An area of approximately 4.12 acres recently annexed into the City of Independence, located 125 feet east of the end of Berlander Drive in the Glenhurst Subdivision.

REQUEST: A proposed map amendment to the Independence Zoning Ordinance from A-1*(an agricultural zone) to R-1D (a single-family residential zone).

Staff presentation and Staff recommendations by Mr. Patrick Dunbow

PDS STAFF RECOMMENDATION

To approve the map amendment to the Independence Zoning Ordinance from A-1* (an agricultural zone) to R-1D (a single-family residential zone).

Mr. Greg Berling addressed the Commission and thanked Staff for their assistance. He stated this a four acre parcel that allows them to extend Verlander Drive. He noted this is going to be identical to what is being developed right next door on Blooming Court, with the same size lots, etc. He stated it has been very successful for Arlinghaus and they are just moving into another piece with this proposal. He stated he wanted to also thank Independence for getting the annexation done. He noted he was available to answer any questions.

Mr. Chris Schroder addressed the Commission and stated he is with Arlinghaus Builders and they will be the builders of the homes on the property. He noted it is an extension of the existing development and they had planned on building an addition to the existing subdivision. He stated they have been planning on this and this just makes it more simple. He then noted he doesn't have anything more to add.

Mr. Darpel asked for any questions or comments. There being none he recessed the public hearing for discussion among the Commissioners. There being no comments or questions, he then reconvened and closed the public hearing and asked for a motion on the matter. Ms. Snyder made the motion to approve the issue based on Staff's recommendations and the findings that it is in compliance with the comprehensive plan. Mr. Ryan seconded the motion and corrected the file number noted on the issue to PC 2011-0001. A roll call vote on the motion found Ms. Snyder, Mr. Ryan, Mr. Sketch, Ms. Vaughn, Mr. Wischer, Mr. Whelan, Mr. Ahrens, Ms. Baumgartner, Mr. Berling, Ms. Best, Mr. Bethell, Mr. Bridges, Ms. Brown, Mr. Darpel, Mr. Dunham, Mr. France, Mr. Pannunzio and Mr. Pharr in favor. The motion carried.

Ongoing Business

Reports from Committees

Bylaws – Ms. Brown stated the existing plan had been to meet in January so she noted she will leave that in the hands of next year's commission and the new By Law Committee.

Direction 2030 Implementation – Mr. Bethell stated there is nothing to report and commented things are moving slowly because of Covid. He stated they will probably have something ready to go in January.

Executive– Mr. Darpel stated they did not meet.

Social Media – Mr. Ryan had nothing to report.

Subdivision Review – Mr. Darpel stated there was nothing to report.

Z21 Review - Mr. Bridges stated there was nothing to report.

Reports from Commission members – Mr. Darpel commented he did receive a notice from OKI that they are supposed to renew their commitment to that. He noted Mr. Bridges expressed an interest in serving and Mr. Sketch stated he is perfectly fine with allowing him to do that. He asked if anyone else would like to serve in that position. If not he would appoint Mr. Bridges to that position. He asked if there was any objection to that. He thanked Mr. Sketch for his time and effort and thanked him for giving to the community. There were no further comments or questions on the matter.

Report from Legal Counsel– Nothing to report.

Reports/announcements from Staff - Mr. Videckovich stated there is a really good opportunity for some continuing education coming up and it is free. He stated there are five 2 hour sessions and they will be held in the evening. He noted Pam would be sending out that information. He also noted there are several planning commissioners appointments expiring in December so he reminded those to take action and send those reminders to their cities.

New Business – Mr. Darpel commented as to those who have left the Commission or who are no longer serving. He stated there are a few who haven't been recognized with a plaque and those have been held due to having the virtual meetings. He stated he would like to wait to present those when we meet again in person because he thinks it's too impersonal to do virtually or in mailing them. He stated he would like the ability to give it to them in person and shake their hands. Mr. Bethell stated he thinks it's a good idea to present them in person. Mr. Darpel then noted Commissioners Ahrens and Brown would not be renewing their terms. He noted he cannot say enough good things and he stated they are appreciated and their time is appreciated. He stated it is appreciated when all of a sudden you see the right things happening in the county. He thanked them both and stated they would be missed.

Mr. Darpel also noted they do have to have nominations and stated Ms. Snyder is the long time chairman of that committee and she will be reaching out about open positions. He noted the vote will be taken next month. Ms. Snyder stated if anybody wants to reach out to her or send an email if they are interested in a seat or if they want to nominate someone for a seat to get in contact with her.

Public Comments - None.

There being nothing further to come before the Commission, a motion to adjourn was made by Ms. Snyder and seconded by Ms. Brown. All in favor by acclamation. The meeting then adjourned at 7:11 p.m.

APPROVED:

Chair  _____

Date 1/7/21 _____