

**NOTICE OF A SPECIAL MEETING  
KENTON COUNTY PLANNING COMMISSION  
EXECUTIVE COMMITTEE**

This special meeting of the KCPC Executive Committee will be held:

**DATE:** January 14, 2025

**TIME:** 5:30 – 6:30 PM

**VIRTUAL GOTOMEETING ID:** 798-503-885

**THE AGENDA FOR THIS SPECIAL MEETING IS AS FOLLOWS:**

- Call meeting to order
- Roll Call
- Review of May 02, 2024, meeting notes – *(No Action Required)*
- Review and discussion of the KCPC FY2023-2024 Audited Financial Statements
- Discussion to change deadline calendar from fiscal year to calendar year.
- Discussion to revise the E-Service and USPS mailing process.
- Adjourn

This written notice of the special meeting was delivered to each Board member as soon as possible, but no later than 24 hours prior to the special meeting by one or more of the following methods:

- (1) \_\_\_\_\_ Personally;
- (2) \_\_\_\_\_ Facsimile Machine;
- (3) \_\_\_\_\_ Mailed;
- (4)   X   Electronically Mailed

As well as to any media organization that has filed a written request with the public agency to receive notices.

This written notice of the special meeting was posted as soon as possible, but no later than 24 hours prior to the meeting in each of the following locations:

- (1)   X   Conspicuous place in the building where the special meeting will take place;
- (2)   X   Conspicuous place in the building which houses the headquarters of PDS

**NAME:** Sharmili Reddy, AICP

**TITLE:** Executive Director, PDS of Kenton County